

Agenda



Contact Officer: Steven Corrigan

Tel: 01491 823049

Fax: 01491 823658

E-mail: steven.corrigan@southoxon.gov.uk

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Website: www.southoxon.gov.uk

A meeting of the

Audit and Corporate Governance Committee

Will be held on TUESDAY 26 SEPTEMBER 2007

AT 6.00pm

Council Chamber, Council Offices, Crowmarsh Gifford

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Members of the Audit and Corporate Governance Committee

Mr P Greene (Chairman)

Ms F Aska	Mr D Bretherton	Mrs M Davies	Mr C Hood
Ms J Bland	Mrs J Carr	Mr M Harris	Mr R Peasgood
Mr F Bloomfield	Mr P Cross	Mr P Harrison	Ms A Purse

Substitutes:

<i>Mrs S Cooper</i>	<i>Mr A Hodgson</i>	<i>Mrs J Murphy</i>	<i>Mrs P Tomlinson</i>
<i>Mr T Harbour</i>	<i>Mr I Lokhon</i>	<i>Mr J Nowell-Smith</i>	<i>Mr D Turner</i>

1. **Apologies**
2. **Declarations of interest**
3. **Minutes 26 June 2007**

Minutes previously circulated

ITEMS TO BE CONSIDERED WITH THE PUBLIC PRESENT

4. **May 2007 district and parish council elections**

Report of the Chief Executive and Returning Officer (**report attached**)

Purpose: to provide information on the cost of and accounting arrangements for the district and parish council elections in May 2007 and make recommendations on how we can improve procedures and accountability for the future.

5. **Internal audit activity report**

Report of the Audit Manager (**report attached**)

Purpose: to consider the outcome of recent internal audit activity (report attached)

6. **Approval of statement of accounts 2006/07**

Report of the Head of Finance (**to follow**)

Purpose: to advise the Committee of the final outcome of the audit of the 2006/07 accounts

7. **Audit and inspection plan 2007/08**

Purpose: the Committee considered this report in June 2007 which set out the audit and inspection work proposed for the 2007/08 financial year. The Committee made some comments. The report is now included to allow the Committee to make comment in the presence of the Audit Commission and to allow them to respond to the Committee's comments and questions (**report attached**)

8. **Internal audit management report**

Report of the Audit Manager (**report attached**)

Purpose: to summarise the progress of internal audit against the 2007/08 audit plan, the revised audit plan and audit allocation, and the priorities and planned audit work for the third quarter of 2007/08.

The Committee is asked to review the report and approve the revised internal audit allocation for 2007/08.

9. **Agresso systems issues**

Purpose: to provide a verbal update on Agresso systems issues.

10. **Annual governance report**

Report of the Head of Finance (**to follow**)

Purpose: to consider the Audit Commission's report to those charged with governance summarising the conclusions from its audit work.

11. **Code of corporate governance**

Purpose: to note that the Council has received the CIPFA/SOLACE publication "Delivering Good Governance in Local Government". A report will be presented to the December meeting of the Committee.

12. **Complaints monitoring**

Purpose: to consider the annual letter from the Local Government Ombudsman which provides a summary of information on the complaints received concerning South Oxfordshire District Council (**letter and three documents attached**).

MARGARET REED

Head of Legal and Democratic Services